



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: RE-EXEMPTION REQUEST ON ONE (1) CHIEF OF TRANSIT PROGRAMS FOR THE LOS ANGELES DEPARTMENT OF TRANSPORTATION

Date: October 13, 2021

The Department of Transportation (DOT) requested that the Mayor approve the exemption of one (1) position of Chief of Transit Programs, Class Code 9200, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. On September 22, 2021, the Mayor's Office asked the Personnel Department to review the DOT's request.

The Chief of Transit Programs position was previously approved for exemption under 1001(b) by the City Council and was subsequently filled. The position was vacated on May 8, 2021 and deleted from the count. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless reauthorized in accordance with this subsection."

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 142 are approved. Approval of this request will increase the count. As of the date of this letter, this request will be in the 144th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 6 are filled.

The Chief of Transit Programs will oversee and direct a staff of 47 professional employees in the Bureau of Transit, which is responsible for planning, maintenance, operation, and expansion of bus and rail transit facilities and operations of the City's specialized bus

transit program, including micro transit service and electrification of the transit fleet. The duties and responsibilities of the position include, but will not be limited to:

- Leverage and secure local, state, and federal grant funds in conjunction with Prop
- A funds to maintain, operate, and expand the DASH, Commuter Express, and CityRide, etc. services.
- Plan and implement continued service improvements and expands for DASH, Commuter Express, CityRide, LANA, and other emerging transit services.
- Maintain and operate station parking lots and facilities to support Metrolink transit stops within the City of Los Angeles.
- Coordinate and collaborate with other local transit agencies and Metro to improve the public transit experience.
- Acquire and manage properties for transit maintenance yards including the design and the installation of electrification charging infrastructure.
- Advance and incorporate appropriate technologies for transit fleet electrification, service improvements and transit safety.
- Market and communicate to the public regarding service and safety announcements.
- Comply with local, state, and federal regulations including FTA Tri-Annual Audit.
- Maintain an effective workforce to ensure equity and equal employment opportunities.

The Chief of Transit Programs requires graduation from an accredited four-year college or university with a major in Transportation Planning, Transportation Engineering, Urban or Regional Planning, Public Administration or a related field; and one year of full-time paid experience in a position at the level of Supervising Transportation Planner with the City of Los Angeles or a similar agency involved in directing transit program activities.

The exemption of this position will allow DOT the flexibility to recruit and select the best-qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Chief of Transit Programs.

Based on my review of DOT's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of Chief of Transit Programs and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:alg

cc: Seleta J. Reynolds, General Manager, Department of Transportation
Richard H. Llewellyn, Jr., Acting Chief of Staff, Office of the Mayor
Heleen Ramirez, Legislative Coordinator, Office of the Mayor
Wendy Macy, General Manager, Personnel Department